



Sierra Nevada Chapter of ARMA

Board Meeting Minutes  
February 28, 2019 5:00pm

Meeting was held at Francisco's Restaurant, Carson City, NV; Board members in attendance: Tauri Schow (President), Sara Martel (VP), Sara Center (Treasurer), Shawnyne Garren (Secretary), Heather Hahn (Webmaster).

5:27pm Meeting called to order by Tauri Schow, President

#### **MINUTES:**

Motion to approve December 17, 2018 and January 24, 2019 minutes made by Sara M., 2<sup>nd</sup> by Sara C.; approved unanimously.

#### **TREASURER'S REPORT:**

Report dated 01/31/19:

Balance on hand as of December 31, 2018 was [REDACTED]

Ending balance as of January 31, 2018 was [REDACTED]

There was no financial activity for the month of January. Detailed monthly report filed for audit.

#### **GENERAL BUSINESS:**

- Bylaws -

Numerous proposed edits were made to the current Chapter Bylaws through Section 2 of Article V. The edits were documented in real-time by Heather Hahn as noted in the attached draft. The Board agreed to reconvene in March to complete the review and edits as needed. Date to be set later in the week.

- 2019 Speaker/Location lineup -

March 21<sup>st</sup> – LinkedIn & Self-Marketing (Tauri)

April – PDI? (Sara M will follow up)

May 1<sup>st</sup> – Interface event

- Media Update –

Heather gave a detailed website and social media update. (attached)

Proposed Action items included: (1) Deletion of the obsolete/un-used Facebook group,

(2) Assignment of a 2<sup>nd</sup> LinkedIn administrator, (3) Announcement posting of upcoming Interface

Conference, and (4) Announcement posting of 6-week SJSU Blockchain course. Items 1, 3, and 4 were approved unanimously. Tauri volunteered to act as 2<sup>nd</sup> LinkedIn administrator (Item 2) with unanimous approval.

- Nominations committee status –

Shawnyne will email the membership with a request for members to serve on the nominations committee and will provide sample messaging and timelines that can be used.

**Meeting Adjourned:** 7:30pm Motion by Tauri, 2nd by Shawnyne.